MASE Family Engagement Plan

The MASE Family Engagement Plan was jointly developed with parents to establish the expectations for parental involvement. Memphis Academy of Science & Engineering expects parental involvement in the educational process. Parents are involved in an organized, ongoing, and timely way to plan and review programs (plan and school improvement plan. The school and home have a shared goal of promoting success in our children. Parents have opportunities for regular meetings for suggestions, decision-making and responses.

1. Attend school events and serve as advisors for school concerns
2. Serve on the School's Leadership Team
3. Use their talents and resources to enhance the instructional process
4. Become school supporters and advocators
5. Respond to memos, surveys, questionnaires, and requests through the school's monthly newsletter and parent meetings.
6. Parents will be provided timely information about parent programs.

The administrators, faculty, staff, and community develop a strategic plan and implement ESSA requirements according to the guidelines set forth in the law, which includes the following:

1. Parents will be made aware of their rights to be involved in the Title program.
2. Allow parents to observe the school's program(s) and visit classrooms
3. Provide parents with student information and progress reports
4. Solicit feedback and suggestions from parents during regular parent meetings on topics related to their child's education
5. Provide parents with an explanation of the school's curriculum, and academic assessments, special programs, and local/state requirements students are expected to meet during parent meetings (Add achievement level description)
6. Provide parents with a copy of the Family Engagement Plan in a language the parents can understand

To ensure that our parents and community participate in the development and implementation of the school's program, we will do the following:

1. Invite all parents to a Title I Annual meeting, other parent meeting/trainings to explain the components of Title I as well as requirements.
2. Provide flexible times for our parents to attend parent meetings the day and throughout the school year
3. Offer parental training and workshop in parents' meetings to meet the diverse needs of our parents
4. Involve parents in planning and developing school improvements (organized, timely, regular, etc)
5. Develop jointly with parents a Student/Teacher/Parents Compact demonstrating how parents and students share responsibilities with the school
6. Encourage parents to regularly visit, take an active role in school planning, observe in classrooms, and volunteer their services in the school. Parents are also invited to participate in our Annual PC Learning Week. In this winter event, we ask parents to schedule hour-long blocks to participate in student lessons in the classrooms of their choice.
7. Provide assistance helping parents to understand challenging state academic standards.
8. Provide assistance helping parents to understand state and local assessments.
9. Provide assistance helping parents to understand how to monitor a child's progress.
10. Provide assistance helping parents to understand how to work with educators to improve the achievement of their children.

Family-Academy Partnerships

(Add building Capacity points from Checklist K3 and K4)

The engagement of parents and guardians in the educational process is critical to the long-term success of MASE and its students. The Board of Directors believes that a school must be connected to the families and community it seeks to serve. We intend to make MASE's facility a focal point for its neighborhood and community. In addition to providing a world-class education, the Board of Directors is considering making MASE's facility open on evenings, weekends, and during break periods for community use. In addition, MASE's facility is made available to student and parent/guardian groups that want to use the facility for educational purposes, discussion groups, and other programs that may be offered in cooperation with third party organizations and institutions.

MASE uses several tools to assess and tailor the parent and community engagement program. MASE conducts parent satisfaction surveys to gain specific feedback, hold open forum sessions at board meetings to invite family and community input in decision making, invite community and family members to serve on committees of the Board of Directors.

Communication with Parents before Opening: Strong parental involvement often is the result of effective and robust school-home communication. MASE is committed to maintaining an atmosphere of open dialogue between school leaders and parents.

Parent and Community Engagement Narrative

A monthly newsletter, website, and Facebook page keeps interested families aware of and connected to the latest happenings of the school as it prepares to open. Social media websites are used to help form and maintain connections between school leaders and parents.

During the months before the school opens, school staff and parents initiate the relationships that will strengthen and grow throughout our school community. This pre-opening rapport with prospective parents will peak with a family orientation held at the end of the summer to allow enrolled students and their families to meet the principal, the student's teacher and classmates, and other school staff.

Engaging Parents: Each year, parents have two opportunities each year to complete a survey inspired by the some of the most effective parent surveys from around the country. This survey seeks to ensure that parents' expectations and students' needs are understood and met. Voice of the Parent is designed to systematically drive action and accountability so that we remain parent-, student-, and community-focused. These surveys will be confidential, and the feedback received will be compiled into summary statistics for use at the school leadership and Board levels.

To encourage parents' presence and active involvement, the school building plans to identify and develop a new a dedicated parent room. This room allows parents a place to gather and build relationships with one another, discuss matters of mutual interest, and affords them an opportunity to feel comfortable and have a sense of ownership (along with their students) in the school. The room will also be equipped to provide parents access to online school materials and PowerSchool, an online student information platform. PowerSchool allows parents to monitor

their children's academic progress, behavior, and attendance over the course of the year. PowerSchool provides information related to assigned student homework; offers resources for homework assistance; presents scores on various assessments and progress growth information; and, posts newsletters and school calendars. PowerSchool synchronizes with teachers' monitoring of student progress, and help remind teachers of previous and ongoing student needs. Add way parents can work with teachers to improve…

Due to strategic efforts during the summer break MASE has not only grown in the size of the student body, but also in terms of diversity. We have a part-time faculty member who manages the individual learning and communication needs of a growing percentage of students who come from home environments where English is not the primary language.

Our school actively engages parents in their children's learning process. Prior to each school year, we make parents and each students aware of grade-level performance expectations. Student progress against those goals will be communicated to parents regularly through the following: direct teacher communication (face-to-face, text messaging, phone calls, emails, etc.); PowerSchool; progress reports; report cards; and, parent-teacher conferences. MASE will work to build family capacity in improving student achievement by offering hands-on, accessible training workshops, distributing curated "take-home" resource toolkits, and utilizing secure digital portals to bridge the home-school gap. For best-practice guidance on structuring these family programs.

Parents are also encouraged to help support clubs and groups to support extracurricular or school-time activities on the campus. Consistent with our mission, we will facilitated the formation of a parent organization at our school. Our Board expects that the parent organization support our mission and student body in all it does and report to the board frequently on the organization's initiatives. We ensure our parent organization has the necessary policies and procedures in place to stay in compliance with law, including those necessary for sound financial management.

MASE will effectively educate staff to work with parents by providing professional development (PD) led by our family liaison and community advocates to recognize the value and utility of family contributions. Utilizing frameworks like the U.S. Department of Education Dual Capacity-Building Framework, we will train personnel to recognize families as equal partners and leverage their insights.

In addition, MASE will integrate family engagement programs with other Federal, State, and local programs. MASE maintains an on-site Parent Resource Center to serve as welcoming, centralized spaces for families. This center provides lending libraries (educational games, books, and technology), hosts community resource fairs, and stock translated materials regarding local health, housing, and social services. The center is utilized to conduct workshops on how parents can support their child's academic achievement, navigate educational technology, and understand state academic standards.

IF THE SCHOOL IMPROVEMENT PLAN IS NOT SATISFACTORY TO FAMILIES THAT THE SCHOOL WILL SUBMIT ANY FAMILY COMMENTS ON THE PLAN WHEN THE SCHOOL MAKES THE PLAN AVAILABLE TO THE DISTRICT.

Revised: September 8, 2026